



Guidelines – For Grants up to £1000

Please read these guidelines carefully.

Sleaford Renewable Energy Plant, owned by Glennmont Partners, in partnership with North Kesteven District Council, Sleaford Town Council and Kirkby La Thorpe Parish Council makes funding available via a Community Fund to support community projects within Sleaford Town and Kirkby La Thorpe Parish. Applications will be considered on a quarterly basis by the Sleaford REP Community Liaison Panel, which was established on 15 January 2013 under the community wellbeing powers contained in the Local Government Act.

Applying for a grant of up to £1000

To apply for a grant of up to £1000 you do not need to fill in an application form we simply ask that you provide us with the following written information:

- Name of Group and a short description of what you do
- Name of Main Contact
- Address of Group or Main Contact
- Telephone Number of Main Contact
- Amount of grant you are applying for and a breakdown of costs
- The benefits or outcomes of the completed project

Please send these details electronically to community_initiatives@n-kesteven.gov.uk or in a letter to Community Initiatives, North Kesteven District Council, Kesteven Street, Sleaford NG34 7EF

Funding Available

- Grants are available from £1 up to a maximum of £20,000 in any one year.
- No application form is needed for grants **up to** £1000
- For grants **over** £1000 you will need to complete the full application form.

Objectives

For a project to be supported by the Community Fund it must meet the following objectives:

- Improve the lives and wellbeing of people living within the boundaries of Sleaford Town and Kirkby La Thorpe Parish.
- Benefit the community/group. (There is no single 'correct' definition of Community. Community means different things to different people. A number of possible ways to think about what constitutes a community;
 - People living in the same geographical area
 - People of the same age, gender or ethnicity
 - Communities of interest e.g. young people, older people, sports, arts, gardening etc
 - The wider public)

Eligibility

To be eligible to apply groups must have:

- A constitution, or governing document, and
- A bank account or building society account.

Groups must be not for profit and be based and operate within the boundaries of Sleaford Town and Kirkby La Thorpe Parish.

What Can we Fund?

- Allotments and green spaces.
- Art and drama groups.
- Capital projects.
- Children and toddler groups.
- Community groups.
- Disability support groups.
- Local markets.
- Lunch clubs.
- Putting on an event, activity or performance.
- Purchase of new equipment or materials.
- Schools (provided project is not a core curriculum activity).
- Sports and youth clubs.
- Volunteer training and activities that meet an identified need, including start up costs (eg venue hire, stationery etc.).

What Can't we Fund?

- Applications from individuals.
- Contributions to large appeals.
- Profit making organisations.
- Political or faith based groups. Unless the activity is accessible to all the community.
- Projects or organisations outside of Sleaford Town and Kirkby La Thorpe Parish.

- Projects which are routine maintenance.
- Statutory responsibilities (e.g. projects which should be funded by a statutory body).
- Retrospective funding – We will not fund projects which have already been started or commissioned.
- Utility bills.

Grant information

Applications will be considered during quarterly Sleaford REP Community Liaison Panel meetings. These are scheduled to take place on 4 October 2016, 24 January 2017, 21 March 2017.

- Payments to be made on receipt of invoices, unless agreed otherwise.

Deadlines and notification periods

- The deadline for applications is midnight on 12 September 2016, 2 January 2017 and 27 February 2017.
- Applicants will be informed whether their application has been successful within 5 working days of the Sleaford REP Community Liaison Panel meeting.

If you require any further information please contact The Community Initiatives Team at North Kesteven District Council on 01529 308267, or 01529 308146 or email community_initiatives@n-kesteven.gov.uk