

NORTH KESTEVEN DISTRICT COUNCIL

MINUTES of the meeting of **SLEAFORD RENEWABLE ENERGY LIAISON PANEL** held at Committee Room - Council Offices on Tuesday, 5 July 2016 at (11.00 am to 12.00 pm)

PRESENT: **Councillor Richard Wright (Chairman)**

Councillor Mrs Julia Harrison	NKDC
Councillor Garry D Titmus	Sleaford Town Council
Paul Taylor	Taylor Keogh
Councillor Phil White (Sub)	Kirkby-La-Thorpe Parish Council
Debbie Scott	Kirkby-La-Thorpe Parish Council
Anne-Marie Shepherd	Community Initiatives Officer
Cheryl Cropley	Democratic Services Officer
Chris Fox	Democratic Services Officer

39 **ELECTION OF CHAIRMAN FOR 2016/2017**

Councillor Wright was elected unopposed as the Chairman of the Panel for 2016/17 and he expressed his thanks to the previous Chairman, Councillor Titmus.

40 **ELECTION OF VICE CHAIRMAN FOR 2016/2017**

As Kirkby-La-Thorpe Parish Council would not formally be approving their representative on the Panel until their next Council meeting, it was agreed to defer the election of Vice-Chairman until the next meeting, once formal confirmation had been received.

41 **APOLOGIES**

Apologies for absence were received from Councillor Hipworth (Kirkby-La-Thorpe Parish Council), Darren Smith (Eco2) and Scott Masterman (NKDC)

42 **MINUTES**

The minutes of the meeting held on Tuesday 5th April 2016 were approved as a correct record subject to the following typographical errors being amended:

- Page 4 - Paul Taylor represented Taylor Keogh and not Eco2
- Page 5 – part (v) – amendment of ‘on’ to ‘in’ before the wording ‘the primary school’
- The inclusion of Debbie Scott leaving the meeting at 11.58 am and not returning

The Community Initiatives Officer reported that she had sent feedback to Kirkby-La-Thorpe after their recent application had been rejected. The feedback was sent to the applicants address.

WELL BEING AGREEMENT UPDATE

Panel members received an update on the Well-Being Agreement from the Community Initiatives Officer, Anne-Marie Shepherd. It was reported that as requested during the Panel meeting on the 5th April, 2016, a letter had been written to Glenmont regarding questions raised by the committee. It had been confirmed by Glenmont that the current remaining funds would be transferred from Glenmont to the District Council to administer from July 2016.

Members noted that a copy of the Panel's constitution and minutes of their meeting were all available on the Renewable Energy Plant website.

Status Update**(i) Public Art Fund / Public Art Trail**

The Community Initiatives Officer advised Members of the Panel that the Public Art Fund was now fully spent and a silver model by Michael Condon was now in place outside the Renewable Energy Plant. In terms of the Public Art Trail, this project was still ongoing and approximately £21,000 was available for 18 intended plaques.

(ii) Apprenticeships

The Panel were very pleased to hear that the apprenticeships had been successful and noted that;

- Two apprenticeships had been completed at R G Carter, with both moving on to full-time employment.
- Three apprenticeships had been facilitated through Grantham College. One apprenticeship in Partnership with Lindum BMS has been completed in Carpentry and continues to be employed by Lindum. Two further apprenticeships are ongoing, one in Carpentry, the other in Brickwork.
- The Carpentry apprentice is currently in placement with North Kesteven District Council on a Housing Regeneration project, and in the Facilities Management team.

(iii) Kirkby La Thorpe School Fund

The Community Initiatives Officer reported to the Panel that Kirkby-La-Thorpe School had bought and installed their new whiteboard, fulfilling the criteria for their funding.

(iv) Sustainability Fund (Outstanding)

The Panel noted that there was a £7,727 surplus left in the Sustainability Fund and it was suggested that this could be divided up for use in local Primary Schools. The Sustainability Initiatives Officer would be invited to the next Panel meeting to further discuss this idea.

(v) Eco2 Community Fund (Outstanding)

The Panel were informed that the Sleaford area funding had now been allocated and there was currently £51,648 remaining for the Kirkby-La-

Thorpe area funding. Glenmont would be transferring £67,000 to the District Council as some invoices were still outstanding from the Sleaford area applications.

In response to a question regarding Sleaford Museum, the Community Initiatives Officer advised that she would make some enquiries and update the Panel on any progress.

45 **SUSTAINABILITY FUND**

The Sustainability Officer would be asked to attend the next meeting to discuss a potential project with the Members.

46 **FUNDING APPLICATIONS**

The Panel agreed to view all future applications received for Sleaford, on the premise that funds may still become available. The Panel will agree/reject all Sleaford applications in good time, with the response to successful applicants that: 'we aren't able to fund at present'.

(i) **St Denys Kirkby La Thorpe**

St. Denys Kirkby-La-Thorpe were applying for £40,000 to £45,000 to provide a dual purpose building for community and church use.

Decision: Rejected

The application did not meet the Panel's criteria due to the lack of supporting documentation, which the Panel had previously requested at their meeting in April 2016.

During discussion of this item, the Panel requested that the Communities Initiative Officer contact the applicant to discuss the reasons for refusal, the outstanding information required and to advise that a new application would need to be submitted.

(ii) **Sleaford Writers Hub**

Sleaford Writers Hub were applying for £950 to produce another Anthology showcasing the talent of Sleaford to raise money for Lives/Air Ambulance, called 'Voices from the Fourth Floor'. The grant would contribute towards publishing, distribution and marketing costs.

Decision: Accepted - subject to funding availability

The Panel supported the application in principle, but they could not currently fund the project. However, if funds became available, then the Panel would notify Sleaford Writers Hub accordingly.

During discussion of this item, the Panel requested that the Community Initiatives Officer contact Sleaford Writers Hub and advise them of the decision and request that they inform the Panel if they receive funds from elsewhere in the meantime. Sleaford Writers Hub would be out first on the list of reserve applications, in case any money

became available in the future.

47 **ANY OTHER BUSINESS**

The Community Initiatives Officer advised members that there had been a request for an amendment to an application they had approved for the Brownies, Guides and Rainbows, to each purchase a laptop, printer and a camera. The Rainbows had enquired whether the Panel would permit them to purchase a better digital camera and not purchase the printer, which they could instead share with the Brownies. The Panel discussed the request and the Community Initiatives Officer confirmed that all invoices were checked upon receipt.

Decision: The Panel approved the amendment to the original application, but emphasised that the Rainbows should spend their funding as quickly as possible as it had been a considerable time since their application was granted.

48 **FUTURE MEETING DATES 2016/2017**

Members noted that the 2016/17 meeting dates of the Panel were:

- Tuesday 4th October 2016
- Tuesday 24th January 2017
- Tuesday 21st March 2017

Chairman